

# CONSTITUTION OF ALDERNEY ISLAND GAMES ASSOCIATION

## 1. TITLE

- (a) The Association shall be called "Alderney Island Games Association".
- (b) The abbreviated title shall be "A.I.G.A."

## 2. OBJECTS

- (a) To foster wellbeing and encourage friendship through sporting activities between Island Communities.
- (b) To provide, through the Island Games, opportunities to participate in International Sport.
- (c) To promote sport in Alderney in accordance with the constitution of the Island Games Association.
- (d) To encourage and co-ordinate Alderney's participation in the Island Games.

## 3. AFFILIATION

The A.I.G.A. will affiliate to the parent body, the International Island Games Association ("I.I.G.A").

## 4. MEMBERSHIP

Affiliation to the A.I.G.A shall be granted to any bona-fide Club or Organisation in Alderney provided that:

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- (a) It conforms to the Rules of the I.I.G.A.
- (b) The applicant is the governing body of its sport in the Island of Alderney
- (c) Membership will also be considered for any sporting or recreational club or society or group of club or societies which substantially represents one or more of the I.G.A. sports but which does not have a governing body, provided that the Rules of such clubs, society or group are acceptable to the Council.
- (d) An annual subscription is payable to the A.I.G.A. on applying for membership. The annual subscription is payable thereafter on the 1<sup>st</sup> day of February in each following year. Any Body whose subscription has not been paid within one month after 1<sup>st</sup> February shall not be permitted to take part in the affairs of the A.I.G.A. until the annual subscription has been received by the Treasurer.

## 5. HONORARY PRESIDENT, OFFICERS AND MEMBERS OF THE COMMITTEE

- (a) The A.I.G.A may offer the honorary position of President for a term to be decided to such person as may be selected at an Annual General Meeting after due consideration by the Committee.
- (b) At its Annual General Meeting the Association shall elect its Officers which will consist of a Chairman, Honorary Secretary and Honorary Treasurer.
- (c) The Officers will retire at the Annual General Meeting. They are, however, eligible for re-election at that same A.G.M.

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## 6. COMMITTEE

The Committee will include all Officers plus one nominated representative (or substitute) from each of the affiliated Bodies.

## 7. THE ANNUAL GENERAL MEETING

- (a) The Annual General Meeting will take place before the end of **December** each year. The date of the meeting will be fixed and notified to all members not less than **one** month prior to the A.G.M. [N 1] [N3]
- (b) Notice of the Meeting, including the time, date and place, and agenda shall be communicated in writing to all members at least thirty days before the date of the meeting.
- (c) Every affiliated Body shall be entitled to two voting delegates at the A.G.M.
- (d) All members of the affiliated Bodies shall be invited to attend and speak at the A.G.M. but only the nominated delegates and Officers other than the Chairman are entitled to vote.

In the case of an equal number of votes being cast, the Chairman of the Meeting shall have the deciding vote.

- (e) The following business shall be transacted in the following order at the A.G.M.
  - (i) To receive the Minutes of the last A.G.M. and subsequent Extraordinary General Meetings, if any.
  - (ii) To receive and adopt the Committee's Report.
  - (iii) To receive and adopt a duly audited financial statement
  - (iv) To elect the Officers of the Committee for the ensuing year.
  - (v) To appoint Honorary Auditors.
  - (vi) To determine the annual subscription.
  - (vii) To deal with any other business of which notice in writing shall have been given to the Honorary Secretary six weeks prior to the date of the A.G.M. and/or agreed by the Committee and included on the agenda.

### (f) Quorum

A quorum for the A.G.M. shall be not less than one third of the Bodies. If there is not a quorum the meeting shall be adjourned and a further meeting shall be called after not less than ten days' notice; on this date the meeting shall take place regardless of the numbers present.

- (g) Nominations for the positions of Officers shall be made in writing to the Honorary Secretary **three** weeks prior to the A.G.M. [N1]

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Nominations for positions still vacant may be taken from the floor.

## 8. CONSTITUTIONAL CHANGES

The Constitution of the Association shall not be altered or replaced and no new rules shall be made unless they are: -

- (a) Submitted in writing to the Honorary Secretary six weeks prior to the A.G.M.
- (b) Approved by two thirds of those present and entitled to vote at an A.G.M. or a duly convened Extraordinary General Meeting.

## 9. EXTRAORDINARY GENERAL MEETING

Such meetings shall be called with a minimum of ten days' notice to the Committee in either of the following circumstances: -

- (a) After a resolution has been passed by the Committee; or
- (b) If a Member Body submits a written request to the Honorary Secretary stating the business they wish to be transacted. In such occasions and event, the meeting shall be held within thirty days of receipt of the letter of request.

## 10. COMMITTEE MEETINGS AND POWERS

- (a) The Committee shall meet at least six times a year. Notice of the meeting, including the time, date and place and agenda shall be forwarded in writing to all members fourteen days prior to the meeting.
- (b) The Committee shall be responsible for the management of the affairs of the A.I.G.A.
- (c) The Committee shall be empowered to fill any vacancies that shall occur between the Annual General Meetings.
- (d) The Committee shall have the power to decide all matters not covered in the Constitution. Reference shall be made to the I.I.G.A. Constitution before reaching a decision. Additionally, the Committee shall have, on the affirmative vote of at least two-thirds of those present, the power temporarily to make, alter, add to and suspend its Constitution for the better achievement of the Objects of the Association in an efficient and prudent manner, always providing that the proposal to make any such temporary change has been included in the notice calling the Committee Meeting.
- (e) The Committee may delegate certain duties and powers to such Sub-Committees as it may appoint.
- (f) A quorum for a Committee Meeting shall be one half of the total number of members who are eligible to attend. If there is not a quorum the meeting shall be adjourned and a further meeting shall be called after not less than ten days' notice; on this date the meeting shall take place regardless of the numbers present.
- (g) Any Body not represented at a minimum of 50% of the Committee Meetings they were eligible to attend on the two years prior to the Games shall be liable to forfeit any subsidies for those Games.

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## 11. FINANCE

- (a) A Bank account shall be operated in the of the A.I.G.A

Signatories shall be any two of the Chairman, Honorary Treasurer or Honorary Secretary.

- (b) The Financial Year of the A.I.G.A. shall end on **30th September every two years**. A financial statement for the **2 years** shall be presented and audited to be adopted at the A.G.M. [N2]
- (c) The income of the A.I.G.A. shall be used solely for the administration and objectives of the A.I.G.A.
- (d) No officer shall be held for bone-fide debts incurred on behalf of the A.I.G.A. in the execution of his office or in relation to his duties, unless he acts without authority.

## 12. COMPETITOR QUALIFICATIONS

Members of affiliated Bodies not in arrears, or otherwise disqualified, may represent the A.I.G.A. as competitors at an Island Games where they have been: -

- (a) Selected and nominated by an affiliated Body within specified time: and

- (b) i. Were born in Alderney; or

ii. Have been permanently resident in Alderney for a period of not less than 12 months immediately prior to the start of the Island Games; or

iii. Are normally resident in Alderney but are following a programme of study or are involved in military service, or comparable activities, out of the island.

## 13. DISSOLUTION

A resolution for the dissolution of the A.I.G.A. must be approved at an Extraordinary General Meeting, and must be decided by a two-thirds majority of those present and voting.

The proceeds of the assets upon realisation of all debts and liabilities may be either divided equally amongst the Bodies affiliated at the date of dissolution, or utilised for a charitable purpose or donated to the parent Body as may be determined by majority vote at the Extraordinary General Meeting.

18.1.2000

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## NOTICES REGARDING CONSTITUTION AMENDMENTS

Those of you who have read the Constitution will be aware that our Annual General Meeting has to be held before the end of May every year. It is therefore possible that your officials could change only weeks before a Games. Your committee believe that if this were to happen, it could prove disruptive to the preparations for the Games. Furthermore, three months' notice has to be given of the date of the AGM and we propose that this should be reduced to one month. Nominations for officers must be made in writing six weeks prior to the AGM and we propose that this should be reduced to three weeks.

According, we give you notice that an EGM is to be convened on May 28<sup>th</sup> to consider the following Special Resolution:

***The rule 7(a) be amended by deleting "May" in line one and "three months" in line two and by substituting "July" and "one month".***

***That rule 7(g) be amended by deleting "six weeks" and substituting "three weeks".***

We also give you due notice that subject to the approval of the above constitutional changes we intend to hold our Annual General Meeting on the 9<sup>th</sup> July and therefore after the Guernsey Games have taken place.

The meeting will be held on the 9<sup>th</sup> July at 6pm at the Golf or Sailing Club to consider the following agenda:

1. To receive and approve the minutes of the AGM held on 29<sup>th</sup> May 2002
2. To receive and approve the minutes of the EGM held on 28<sup>th</sup> May 2003
3. To receive and adopt the committee report
4. To receive and adopt the audited financial statement
5. To elect the officers (Chairman, Secretary and Treasurer) for the ensuing year
6. To appoint Honorary Auditors
7. To determine the annual subscription
8. To deal with any other business of which notices shall have been given to the Hon. Secretary, in writing, by the 17<sup>th</sup> June 2003

Jill Smart  
Secretary

Extraordinary General Meeting  
Held 11<sup>th</sup> November, 2009

Agenda:

1. Quorum and notice:
2. Approved resolution of Committee Meeting 28<sup>th</sup> October, 2009
  - a. To move the AIGA accounting period to a September 30<sup>th</sup> year end and
  - b. To account in summary in two-year terms, following the pattern of the Island Games themselves.
  - c. To move the AGM date to a date within three months of the year end, effective 2010.

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**N1** – An E.G.M. was held on the 28<sup>th</sup> May 2003 regarding this change and was confirmed at the A.G.M. held on 9<sup>th</sup> July 2003.  
**N2 & N3** – An E.G.M was held on 11<sup>th</sup> November 2009 regarding this change and was confirmed at the A.G.M held on the 11<sup>th</sup> March 2011.